

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING
FEBRUARY 27, 2012 – REGULAR SESSION**

The Board of Island County Commissioners convened in Regular Session at 11:10 a.m. on February 27, 2012 for a Roundtable with Elected Officials and Appointed Department Heads, held in the Board of County Commissioners Hearing Room, Annex Building, 1 NE 6th Street, Coupeville, Washington. Other topics for the Regular Session followed at 2:00 p.m. as shown on the agenda. Helen Price Johnson, Chair and Angie Homola, Member were present. Commissioner Emerson was excused from the Roundtable meeting.

ROUNDTABLE WITH ISLAND COUNTY
ELECTED OFFICIALS AND APPOINTED DEPARTMENT HEADS

Audio Recording

<http://www.islandcounty.net/commissioners/documents/2011/2011minutes.html>

Elected Officials and Appointed Department Heads Attending:

Melanie Bacon – <i>Excused</i>	Keith Higman	Helen Price Johnson
Greg Banks	Angie Homola	Dan Sherk – <i>Excused</i>
Robert Bishop – <i>Excused</i>	Tim Lawrence	Debra Van Pelt
Mark Brown	Elaine Marlow	
Sheilah Crider - <i>Excused</i>	Ana Maria d. Nuñez– <i>Excused</i>	
Kelly Emerson - <i>Excused</i>	Bill Oakes	
Mary Engle	Bob Pederson	
Jackie Henderson	Brooke Powell	

Also in Attendance:

Wanda Grone, Chief Deputy Treasurer

Together with the monthly departmental roundtable reports by Elected Officials and Appointed Department Heads, agenda items included:

- Lack of Fed Ex or UPS deliveries on Fridays
- RCW 36.16.100 and closing of County offices
- Reminder from Dave Jamieson about election season
- Proposed light refreshments and volunteer reimbursement policies
- Revision of County policies and procedures as it pertains to Laser fiche

Roundtable adjourned at 12:30 p.m. The next Roundtable is scheduled for March 26, 2012 at 11:00 a.m.

The Board of Island County Commissioners (including Diking Improvement District #4) met at 2:00 p.m. to consider items contained on the agenda. Commissioners Price Johnson, Emerson, and Homola were in attendance. The meeting began with the Pledge of Allegiance.

Note: To view the video recording of this meeting, go to the County's [website](#) or directly to [the video](#). If you are interested only in a specific topic, click on the timestamp located on [the agenda](#) for that particular issue to hear the discussion.

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PUBLIC INPUT OR COMMENTS

Lynn Petersen

Review Monthly Financial Reports from Auditor & Treasurer
(Reports on file with the Clerk of the Board)

CONSENT AGENDA

[Documents on file with the Clerk of the Board]

Pre-audited bills: \$445,888.48
Vouchers: \$463,105.13
Electronic funds transfers: \$2,560.46
Payroll: \$624,740.83
Minutes: None presented

Budget

~~Purchase Order No. 7688 Sharp Business Systems to replace 7 copiers. Amount: \$38,360.25 (RM-CS-12-0057)~~ **MOVED TO THE REGULAR AGENDA FOR DISCUSSION**

Commissioners

Resolution C-17-12 Changing the Name of Island County Protection District #3 to South Whidbey Fire/EMS. Adoption of Resolution C-17-12 will approve the name change as proposed by the Board of Fire Commissioners, per RCW 52.30.060

Emergency Management

- Amendment E - WA State Homeland Security Grant Program (SHSGP) E10-206, Island County Fire Protection District #1; reallocates SHSP funding to Island County Fire Protection District #1; extension of performance period to March 31, 2012 (RM-PW-12-0018)(PW-1220-002)
- Amendment F – WA State Homeland Security Grant Program (SHSGP) E11-093; Island County Fire Protection District #1; reallocation SHSP grant E11-093 funding to Island County Fire Protection District #1; extension of performance period to October 31, 2012 (RM-PW-12-0019) (PW-1220-003)

GSA Motor Pool

- ~~Resolution C-23-12 Sale or Disposal of Surplus County Property. The resolution authorizes a vehicle to be sold or disposed of in accordance with Island County Code Chapter 2.31~~ **MOVED TO THE REGULAR AGENDA FOR DISCUSSION**
- Purchase Order No. 8736 – Bud Clary Auto Dealership; Two – 2012 Chevrolet Caprice sedans; One – 2012 Chevrolet Tahoe; State Contract No. 03611 & 03711; Amount: \$97,599.65 (incl. WSST) (RM-GSA-12-0038)

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Human Resources - Personnel Action Authorizations

<u>Department</u>	<u>PAA #</u>	<u>Description</u>	<u>Position #</u>	<u>Action</u>	<u>Eff. Date</u>
Health	012/12	Department Assistant 12 Month Position	14550006	New position	3-01-12
Health	013/12	Environmental Health Spec. III	14510012	Personnel Action (Increase in hours)	3-01-12
Parks/Public Works	014/12	Event Coordinator .38fte	11182508	Personnel Action (Increase in hours)	3-01-12

Human Services

- Grant Agreement with North Sound Mental Health Administration for mental health administrative services. Contract No. NSMHA-ISLAND-ADMIN; Amount: \$51,032 (RM-HS-12-0022)
- Contract Amendment with DBHR Chemical Dependency and Treatment Services - no changes to funding amount, change to contract language. Contract No. 1163-27304; Amount: \$1,110,917.00 (RM-HS-12-0039)
- Contract Amendment with Cheryl May, MA to provide short-term mental health counseling services. Contract No. HS-31-11(2); Amount: \$19,000 (RM-HS-12-0028)
- Contract Amendment with Margaret Potchatek, Psy.D to provide short-term mental health counseling services. Contract No. HS-06-11(1); Amount: \$20,000 (RM-HS-12-0029)
- Contract Amendment with Anne Casperson, MA, LMFT to provide short-term mental health counseling services. Contract No. HS-26-11(2); Amount: \$5,000 (RM-HS-12-0027)

Natural Resources

Contract with Porter Group LLC – ICLIO Support. Contract for Porter Group to facilitate IC ILIO policy development committee meetings, coordinate and report to policy development committee, and convene meetings to frame ILIO executive committee; Contract No. DNR-02-12; Contract Amount \$14,250 (RM-DNR-12-0037)

Public Health

- Purchase Order No. 9515 with ICF Macro, Inc. – 2012 Behavioral Risk Factor Surveillance System (BRFSS) Oversample. Island County can “tag” onto the WA State Department of Health BRFSS in WA State and can contract for targeted surveys in Island County (oversample) which will result in a statistically representative sample of Island County residents. Amount: \$18,162.90 (RM-HLTH-12-0046)
- Contract with Whidbey Watershed Stewards – Maxwelton Watershed Education & Outreach. Community education and outreach in the Maxwelton Watershed to community groups and school workshops, and assist in restoration projects. Contract No. HD-06-12; Contract Amount: \$3,000 (RM-HLTH-11-0395)

Public Works - Parks

Project Completion Amendment – WA State Department of Commerce Grant No. LG09-951-119; certify project completion for Grant LG09-951-119 (RM-PW-12-0056) (PW-1220-022)

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Public Works - Solid Waste

- Resolution C-21-12 (SW-03-12) Waiver of Appointment of Special Counsel for Solid Waste Matters: Waiver of Competitive Solicitation per ICC 2.29.030(B)(12)
- Resolution C-22-12 (SW-02-12) Board of Island County Commissioners Employing Attorneys to Serve as Special Counsel for 2012-2014 Solid Waste Matters (RM-SW-12-0013)(SW-03-12)

Sheriff

Northwest Minichain Interlocal Agreement with Whatcom County for transportation of prisoners for Island County along the I-5 corridor. Contract period: January 1, 2012 to December 31, 2012; Amount: \$22,125.00

Treasurer

- Resolution C-24-12 Order for Sale of Tax Title Property (Private Negotiation). The resolution would provide for the sale of tax title property that did not sell at the real property foreclosure auction as provided by RCW 36.35.150
- Resolution C-25-12 Consent in 2012 Property Tax Foreclosure for Treasurer to Issue Certificate of Delinquency for only 2009 and Prior Unpaid Taxes. In accordance with RCW 84.64.050, the requirements for redemption of properties noted on the 2012 Certificate of Delinquency would be changed from payments of all years' unpaid taxes, interest, penalties and costs to payment of the earliest year's unpaid taxes, interest, penalties and costs

ACTION TAKEN:

Motion by Commissioner Homola to approve the Consent Agenda with the exception of Items 3 and 7, moved to the Regular Agenda for discussion, second by Commissioner Emerson. Motion carried 3-0

REGULAR AGENDA

[Documents on file with the Clerk of the Board]

Budget

(Moved from the Consent Agenda to the Regular Agenda for Discussion)

Purchase Order No. 7688 Sharp Business Systems to replace 7 copiers. Amount: \$38,360.25 (RM-CS-12-0057)

ACTION TAKEN:

Motion by Commissioner Homola to approve signature by the Chair of Purchase Order No. 7688 contingent upon successful completion of contract review, second by Commissioner Emerson. Motion carried 3-0

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GSA Motor Pool

(Moved from the Consent Agenda to the Regular Agenda for Discussion)

Resolution C-23-12 Sale or Disposal of Surplus County Property. The resolution authorizes a vehicle to be sold or disposed of in accordance with Island County Code Chapter 2.31

ACTION TAKEN:

Motion by Commissioner Homola to adopt Resolution C-23-12 Sale or Disposal of Surplus County Property with a set value of \$7,907, second by Commissioner Emerson. Motion carried 3-0

Commissioners

Resolution C-18-12 Establishing Protocol for the Island County Courthouse Security Committee. The resolution designates the Chair and establishes the required annual meeting schedule

ACTION TAKEN:

Motion by Commissioner Emerson to adopt Resolution C-18-12 Establishing Protocol for the Island County Courthouse Security Committee, second by Commissioner Price Johnson. Motion carried 3-0

PUBLIC HEARINGS

[Documents on file with the Clerk of the Board]

Public Works - Roads

2:15 p.m. Public Hearing - Franchise No. 408 – Cannon/Aaker Water System; transfer of existing water distribution system, John Cannon to Cannon/Aaker Water System; located in portions of County rights-of-way known as Bakken Road and Firehouse Road; Sec. 8, Twp 30N, R 2E

Bill Oakes, Public Works Director, provided the staff report. The Department recommended approval.

No public comment – public comment closed.

ACTION TAKEN:

Motion by Commissioner Homola to approve Franchise No. 408, second by Commissioner Emerson. Motion carried 3-0

General Services Administration

2:15 p.m. Public Hearing - Ordinance C-08-12 Amending ICC Section 6.08, Dog License and Control, increasing the fee structure and stipulating contractual documenting procedures

Betty Kemp, General Services Administration, provided the staff report.

Public Comment:

(Attendance sheet and emails on file with the Clerk of the Board)

- Shari Bibich
- Martha Huyler
- Tegan Locker, CASA Shelter Manager *(submitted via email and in attendance)*
- Chris Cook *(submitted via email)*

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Public comment closed.

ACTION TAKEN:

No action taken on Ordinance C-08-12 Amending ICC Section 6.08, Dog License and Control. Staff will return the matter to Work Session for further discussion.

Assessor

2:15 p.m. Public Hearing: Resolution C-16-12 Adopting the Island County Assessor Fee Schedule

ACTION TAKEN:



Due to time constraints the Board did not hold the 2:15 p.m. public hearing as scheduled. Motion by Commissioner Emerson to continue the public hearing to March 12, 2012 at 10:15 a.m., second by Commissioner Homola. Motion carried 3-0

At 3:05 p.m., Commissioner Price Johnson excused herself from the meeting.


Commissioners Comments & Announcements

[This time provides an opportunity for Commissioners to discuss events, actions or issues that may generate public comment, media calls or otherwise be of interest to the Board of County Commissioners.]

Commissioner Homola

- Letter received from WA State Association of Counties that provided an update on the WA Counties Employees' Benefit Trust
- Visited last week the American Legion Auxiliary 207 on Camano Island
- Power Point presentation in response to concerns expressed about her Sound Waters report, relative to the County's Current Expense Budget (*Documents referenced on file with the Clerk of the Board and attached. The [video and audio recording](#) may be opened simultaneously with the attachments linked to the agenda*)  

Commissioner Emerson

- Response to public comment about the County's tax rate formula
- Commissioner Emerson's response to Commissioner Homola's Power Point Presentation (*Documents referenced on file with the Clerk of the Board and attached. The [video and audio recording](#) may be opened simultaneously with the attachments linked to the agenda*) 

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There being no further business to come before the Board the meeting adjourned at 3:45 p.m. Because the next Regular Session on March 5 is cancelled, the Board will meet next in Regular Session on March 12, 2012 beginning at 10:00 a.m.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Kelly Emerson, Member

Angie Homola, Member

ATTEST:

Elaine Marlow, Clerk of the Board